

Person Specification SMSA (JE: 2628)

Job title:	SMSA	Ealing GLPC Grade:	Scale 2
School:	Durdan's Park Primary School	Post No:	
Line manager:	The Headteacher / Senior SMSA		
Supervisory responsibility:	None		
Hours:	As and When		

This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.

Essential Requirements

Knowledge, Skills and Abilities

- a) Ability to work as part of a team, form good relationships with other colleagues to ensure effective lunchtime supervision.
- b) To be able to form good relationships with the children.
- c) Ability to maintain confidentiality over matters relating to the school, with pupils, staff or parents.
- d) To be able to take charge of groups of children setting and maintaining acceptable behavioural standards.
- e) To be able to engage the children in play.
- f) To be able to ensure the health and safety of all pupils at all times and following process for reporting incidents.
- g) Ability to stay calm and be patient and understanding when dealing with the children.
- h) To be able to deal fairly and consistently when dealing with the children.
- i) Good communication skills.
- j) Ability to adhere to and implement the Council's Equal Opportunities Policy.
- k) Have a CRB check and clearance.
- l) To be responsible for promoting and safeguarding the welfare of children and young people within the school.

Prepared by:	_____	Date	___/___/___
Agreed by:	_____	Date	___/___/___
