

Welcome to Durdan's Park Primary School. We have produced this booklet in order to answer some of the questions you might have about your child's new class in September.



**Here's how we've planned a smooth start to school for your child.**

- Children already attending our nursery make regular visits to Reception to help them become familiar to new people and places.
- The Reception team will be doing home visits in September to families that are new to our school and did not come to our nursery.
- At the start of term, before your child starts, the teachers will meet with the parents and children, to get to know them.
- Your child will start school in small groups - staggered entry, a few at a time each day for about 2 weeks.
- The children will only stay in school until 12:00pm for the first few days. When they are ready to stay for lunch they stay until 1:00pm.
- When children are settled and are able to stay for lunch, they can stay in school for the whole day until 3:30pm.



Welcome to  
Reception

### **Are holidays allowed during school time?**

The simple answer is no - no holidays will be authorised during term time.

### **UNIFORM**

In the school brochure there is a list of school uniform. You need to order your child's uniform online from Shoes with easy fastenings are the best. No Jewellery unless for a religious reason.

### **PLEASE NAME EVERY SINGLE ITEM OF YOUR CHILDS CLOTHING.**

### **How can I prepare my child for the school day?**

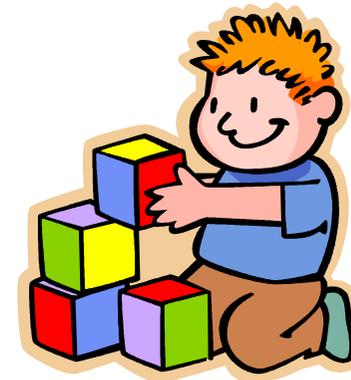
- Put your child to bed early.
- Letting your child dress and undress themselves.
- Letting your child feed themselves at meal times.
- Making sure you drop your child off and pick them up promptly.
- Read a story to your child every day.

### **Why staggered entry?**

- It enables the children to adapt gradually to life in Reception.
- It gives the staff a chance to get to know the children well, as they come in a few at a time.
- It gives opportunities to provide security and reassurance for children who are feeling less confident.

### **Why part time?**

Part time schooling allows the children to get used to being in school gradually as the full day is very long for 4 year olds. Stressful times of the day are avoided such as lunch times. It also reduces over tiredness; tired children find it hard to learn!



## SCHOOL TIMES



School starts at 8:55am and finishes at 3:30pm.  
We open the Reception doors at 8:50am  
**Always be on time!**

## PLAYTIMES



Your child will not go out for morning play until the 2<sup>nd</sup> half term.

They will go out to play before and after lunchtime, but for the first half term they will be separate from the KS1 playground. As they become more confident they will be gradually introduced into the KS1 playground.

## LUNCHTIMES

Your child may stay for a packed lunch provided by you, a school dinner provided by the catering company or they can go home for lunch.

### School Dinners

In September 2014 all children were entitled to a free school meal up until the age of 8.

3.



## Packed lunch

We encourage a healthy packed lunch, with plenty of fruit and vegetables. Fizzy drinks, glass bottles and sweets are not appropriate for packed lunches.

### **Is my child safe in school?**

The school has security cameras and a video entry phone at the main entrance. The Reception gate and classroom doors are kept locked from the inside so that staff can monitor all visitors.

**If you need to visit the school during the day, please report to the main office.**

## ILLNESS

### **At school**

If your child is unwell during the school day they will be looked after by the welfare staff and you will be contacted if they need to be picked up. **You must give us any change of contact number, in case you need to be contacted in an emergency.**

### **At home**

If your child is going to be away from school, please phone us on the same day to let us know. We have to authorise the absence.

4.